



# CALL FOR NOMINATIONS

## JOIN THE VALLEY CREDIT UNION'S BOARD OF DIRECTORS

**The nomination period will be from:  
February 10 to March 13, 2026**

Nomination packages are available at all seven (7) branches and online.

### **NOTICE OF ANNUAL GENERAL MEETING**

Date: Thursday, April 23, 2026

Location: Waterville & District Fire Hall,  
1415 County Home Rd, Cambridge

Doors Open: 5:30 PM | Starts: 6:00 PM

### **Your Experience and Skills**

We welcome diverse backgrounds and experiences. If you have expertise in, or related fields, we want to hear from you:

- Finance
- Community planning
- Fundraising
- Education
- Human Resource
- General Business
- Risk Management
- Strategic Planning
- Wealth Management
- Technology

Valuable experience comes in many forms and having general knowledge that would include dedication to learning and communities in our region are other skills that can enhance the board.

Representation from various areas throughout the Annapolis Valley help ensure our members, from all communities, are represented.

### **Join the Board of Directors**

The Nominations Committee invites Valley Credit Union members to apply for a position on our Board of Directors and help drive the strategic direction for all credit union members.

Nomination packages are available, at your request, at any of our seven (7) branches.

You can also print a nomination package from our website or request one by email:  
**[vcu.admin@valleycreditunion.com](mailto:vcu.admin@valleycreditunion.com)**

For more information, please speak with your local Branch Experience Leader (BEL) or Member Experience Coordinator (MEC).

Nominations close on **Friday, March 13, 2026**. All qualified Nominees will be required to submit a short bio no later than March 23rd. More information is available on our website:

**[valleycreditunion.com/board-of-directors](http://valleycreditunion.com/board-of-directors)**



## **CANADIAN BOARD OF DIRECTORS NOMINATION FORM**

We, the undersigned, nominate \_\_\_\_\_, of \_\_\_\_\_, Nova Scotia, as a Director of the Board of Valley Credit Union Limited (Valley Credit Union).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_, Nova Scotia.

**Signed:** *(A minimum of two (2) supporting ValleyCredit Union Members)*

1. \_\_\_\_\_

Please print name: \_\_\_\_\_

2. \_\_\_\_\_

Please print name: \_\_\_\_\_

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I, \_\_\_\_\_, hereby agree to let my name stand for the Board of Directors of Valley Credit Union, and confirm my eligibility in accordance with the credit union by-laws.

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Phone Number (home)*

\_\_\_\_\_  
*Phone Number (work/cell)*

\_\_\_\_\_  
***Mailing Address***

***(Please include a copy of the Background Information Sheet)***



**REQUIRED**  
**Background Information Sheet**  
**Candidate for Board of Directors**

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Full Name:

Involvement in the Credit Union:

Involvement in Other Community Organizations:

Skills / Experience You Bring to the Board:

Comments:

## ROLES OF THE BOARD OF DIRECTORS

The Board of Directors shall follow the duties and responsibilities as set out in the Credit Union Act and Regulations. A summary is listed below:

- A) Establish the corporate mission, objectives and policies for the direction of the credit union.
- B) Review mission, objectives and policies on a regular basis.
- C) Establish and maintain the organization of the board, including clearly described responsibilities, authorities and relationships.
- D) Select the President & CEO, establish job description, approve work plan, appraisal performance, decide compensation and approve development plans for the President & CEO.
- E) Establish the organizational structure to operate the credit union; approve and monitor personnel policies, salary structure and personnel programs.
- F) Approve and monitor the financial structure, policies and budgets.
- G) Establish comprehensive plans for services and facilities.
- H) Identify key performance areas of the credit union in the components of people, money and development.
- I) Analyze and evaluate progress toward achieving the credit union's objectives and goals.
- J) Maintain the democratic control structure and a well-informed, participative membership.
- K) Ensure effective board operation and development.
- L) Maintain effective relations with other co-operatives, with the community and with government.
- M) Ensure the credit union maintains adequate bonding and insurance coverage.
- N) Encourage directors to give leadership by supporting and promoting their credit union.
- O) Conduct annual board appraisals and complete training and development plans.
- P) Disclose conflicts of interest as outlined in the Conflict of Interest Agreement in your Policy Manual.
- Q) Declare dividends if not required by the By-laws at the annual meeting.
- R) Need to enroll in a director training program



**Valley**  
CREDIT UNION

### Questions:

[vcu.admin@valleycreditunion.com](mailto:vcu.admin@valleycreditunion.com)  
902-538-4510



## Nominations Package Checklist

- ☐ Confirm that you meet the requirements as outlined
- ☐ Obtain a minimum of two (2) Valley Credit Union member endorsements and completed the **Candidate Nominations Form**
- ☐ Completed the **Background Information Sheet**
- ☐ I am prepared to submit a short bio (150-300 words) along with a headshot photograph (shoulders and above), if I am a qualified nominee. I understand that this information will be posted in-branch and publicly on the Valley Credit Union website.
- ☐ **Submit this package in-person at your local branch, during business hours, before the end of day on Friday, March 13, 2026**

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*For any questions or alternative arrangements for submitting your package, please email: **[vcu.admin@valleycreditunion.com](mailto:vcu.admin@valleycreditunion.com)**. You can also visit our website **[valleycreditunion.com](http://valleycreditunion.com)** for more information.*